



MINUTES OF P&C MEETING 1

HELD ON WEDNESDAY 17 FEBRUARY 2021

1. WELCOME AND APOLOGIES

The President Liz Henry opened proceedings and welcomed attendees both in person and remotely (via zoom) to the first meeting of the year. Meeting commenced at 7:50pm

Attendance – Liz Henry (President), Neil Cruttenden (Secretary), Fumi Rice (Treasurer), Jane Stevens, Mat Campbell, Sofia Boura, Nicolaus Vlahos, Vanessa Baumer – Rowley, Shamila Soorian, Rachel Thompson, Hong Yan Wang, Issma Katib, Roz Lee, Joy Qi, Liya Tang, Tabassium Humza, Monica Gessner, Alice Lai (Asst treasurer), Johanna Pimienta, Tara Rangarathan

Staff – Victor Tan (Relieving Principal)

Apologies – Elizabeth Barnett (Vice President), Heather Strachan (Assistant Principal)
Katie Bradshaw

2. MINUTES FROM PREVIOUS MEETING

The minutes of the previous meeting have been circulated. The minutes have been proposed by Liz Henry seconded by Jane Stevens and Accepted.

3. BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETING

4. CORRESPONDENCE

Received correspondence relating to the Northern Beaches Tunnel and Petition

5. PRINCIPAL'S REPORT

- Thank You to P & C

Class structure for 2021

Relieving Principal and three Deputies. Total of 35 classes. The school is funding 2 additional classes.

- Kindergarten – 5 classes
- Year 1 – 6 classes
- Year 2 – 5 classes
- Year 3 – 4 classes & composite
- Year 4 – 4 classes & composite
- Year 5 – 4 classes

- Year 6 – 4 classes
- OC – 2 classes
- Cross Grade: Music, Library, Science, Visual arts, LaST, EAL/D, Japanese, Media

Kate Murray and Hannah Graf have been appointed permanently

Drop off and Pick up

8.45am Parents of K, 1 and 2 students are permitted on the school grass areas only to drop off their child. Parents of 3, 4, 5 and 6 are not permitted on school grounds to drop off. It is important that parents do not drop off, collect or wait on the asphalt, equipment or at the classrooms. It is our preference that parents ‘kiss and drop’ at the gates as it is difficult to maintain social distancing on a small school site such as ours.

3.10pm Dismissal of Kindergarten (Bydown Gate), Year 1 (Bydown Gate) and Year 2 (grass gate). Older siblings of K-2 children in Years 3, 4, 5 & 6

3.15pm Years 3, 4, 5 & 6 are dismissed from classrooms. Children attending tennis, dance, karate, drama meet at music room.

Anaphylaxis – Nuts or nut products are not permitted at school

We strive to create a safe environment for all students. A number of students in our school have severe allergies or are anaphylactic to nuts. Those students can suffer life-threatening consequences if they come into contact with a product containing nuts, or even a student who has consumed nuts. For this reason, nuts and nut products are not to be sent to school. As part of our school and Department of Education Anaphylaxis Policy, we thank you for your assistance by providing recess and lunch for your child that does not involve nuts or nut products. This includes products such as Peanut Butter, Nutella and Muesli Bars biscuits, cakes and chocolates if they contain nuts or nut products. If you require further information, please contact the school.

Waratah – new name for house

In 2020, some concerns were raised by members of the school community into the name of one of our sports houses. In consultation with the staff, School Council and P&C it was agreed to disassociate from the name of Benjamin Boyd. Two names were put forward that respected Aboriginal tradition and culture. Voting was undertaken by students, teachers and parents of the red house. The new name selected was Waratah.

6. TREASURER’S REPORT

Uniformshop:

Revenue 36K 16% down due to timing difference /Profit is 12K (11% down) since Kindy orientation zoom happened in September (some parents bought the uniform one month earlier)

Canteen:

Revenue was 60K (around the same - 4% down). Please note our canteen is still receiving JobKeeper benefit until the end of March. As a result, the operation is earning very stable profit (26K)

Fundraising team has earned 13K in Term 4

Given the last qtr was year end, P&C has spend the gift to the teachers, administrative staff, organized the enlightened education seminar to the children and we paid to the auditor based on AGM resolution. Total spending was around 7K.

2021 budget - Fundraising target: 200K

\$140K will be spent at Music Science education and support teacher

\$60K will be spent at Air Conditions, Sports House Banners, Fitout at Visual Art Room, Upgrading the sound system,

How to source the cash

\$100K: Voluntary contribution

\$30K: Uniformshop Profit

\$30K: Fundraising Profit

\$40K: Canteen Cash Reserve

Band and Strings direction - P&C won't cover Band and Strings operation from 2021 calendar year (reasons below). The activities will run by the parents group.

- There are lots of extra curricular activities happening at NBPS school ground in addition to Band and Strings program. (Chess, Drama, Languages, various music tutorials)

- P&C cannot favour particular extra- curricular activities.

- Further, P&C does not have special skill to support the activities (music talent, chess talent etc) either.

- From this reason, I propose these extra curricular activities to run by the parent interest group from 2021 calendar year.

Motion proposed by Fumi Rice seconded by Liz Henry and carried.

7. SCHOOL COUNCIL REPORT

- . Rachel Thompson nothing to report.

8. SUB COMMITTEE REPORTS

a) UNIFORM SHOP

- Proceeding well so far this year

b) EVENTS AND FUNDRAISING

- End of year BBQ (2020) kids loved it.

- P & C Welcome event Friday 26 Feb \$10 per adult
- Cookbook will not postponed due to lack of demand
- Mother's Day Stall in the near future

c) CANTEEN

Back to full operation, it was noted that Jobkeeper will cease soon. Liz asked for ideas (Mac Cheese etc) and volunteers are back!

OTHER BUSINESS

Liz updated the meeting regarding the new curtains for the hall. We are at the stage of picking colours etc and excited that the project is moving along.

Vanessa asked about the toilets – Victor shared the frustration but noted that nothing can be done at this stage as the upgrade is pending.

- **Minutes from last meeting**
Proposed and accepted
There was no further business.

The meeting closed at 8:42pm.

SIGNED AS A TRUE RECORD

CHAIR

DATE