

NEUTRAL BAY PUBLIC SCHOOL

P & C ASSOCIATION

MINUTES OF P&C MEETING 2/20

HELD ON WEDNESDAY 11 MARCH 2020

1. WELCOME AND APOLOGIES

The President opened the meeting at 7.35pm and welcomed attendees to the first meeting of the year.

Attendance – Sharmila Soorian (Acting President and Chair), Liz Henry (Communications Coordinator), Mirjam Roos (Secretary), Vanessa Baumer-Rowley, Tim Hawes, Brien Daniel, Neil Cruttenden, Elizabeth Barnett, Yuyu Hereford
Staff – Victor Tan (Relieving Principal), Heather Strachan (Deputy Principal), Will MacInnes, Poppy Moir

Apologies – Glen Giffen (Vice President), Jane Stevens (Events Coordinator), John Byrne (CEO Oosh), Fumi Rice (Treasurer), Shirley Sutton

2. MINUTES FROM PREVIOUS MEETING

Motion (1): That the minutes of the meeting held on 19 February 2020 be accepted as a true record of that meeting.

Moved: Elizabeth Barnett **Seconded:** Yuyu Hereford. All agreed.

Motion (2): That also the AGM meeting minutes from December 2019 be accepted as a true record of that meeting. This early approval is required for signing Fumi, the new treasurer, up to the bank.

Moved: Tim Hawes, **Seconded:** Vanessa Baumer-Rowley. All agreed.

3. BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETING

Opponents to Freeway upgrade are meeting regularly; Sharmila attended two of these meetings. One traffic report did relate to Neutral Bay, noting that traffic in Ben Boyd Rd will increase during construction during peak hours. There was no opportunity to query the basis of this research.

Sharmila also spoke to Felicity Wilson who noted that traffic on Military Rd will reduce after the upgrade, as Spit Bridge and Spit Junction will be avoided.

The P&C's decision to not provide a submission has been put out for comment and vote.

It was noted that Mosman, Middle Harbour and Atarmon schools do not put in submissions. The schools who put in submissions are positioned in more affected areas where the new Freeway may result in loss of green space, pollution and traffic increase.

The decision remained that the P&C will not submit an objection/ concern. It was noted again that parents can provide their own submissions.

4. CORRESPONDENCE

No correspondence received.

5. PRINCIPAL'S REPORT

The report was presented by Will MacInnes and Poppy Moir

- **ICT in our school**

(presented by Will MacInnes)

- Stemming from *Melbourne Declaration on Educational Goals for Young Australians*
- Focus on 3 skills:
 - Investigating with ICT
 - Communicating with ICT
 - Collaborating with ICT
- Access to ICT across school:
 - Every classroom has iPads and computers/ laptops (noted that iPads have been funded through P&C donations, every year some replacement iPads are being purchased)
 - Every classroom has a Smart projector or interactive panel
 - Also five 3D printers and also some robotic kits are available across the school
- School subscriptions to various Apps and online software (some used for homework, others in classroom)
- Typing Club: direct instruction typing programme for Y1-Y6 (it was noted that a study showed improvement across the board with using the Typing Club App)
- Google Classroom has been introduced – free webservice developed by Google that aims to simply creating, distributing, and grading assignments in a paperless way. This also allows to share and store files and to communicate between classes.
- It was noted that the Seasaw programme is used for K to Y4 (similar to an online portfolio).
- It was emphasized that moving to online homework and tasks is reducing our school's environmental footprint in a meaningful way and assists in preparation for high school

- **Student Representative Council (SRC)**

(presented by Poppy Moir)

- The SRG is made of 38 Y6 students, voted for towards the end of Year5 who are working like Ministries
- Each SRC student is allocated a class across the school where content and notes from regular SRC meetings are communicated
- Important to give students a voice/ part of decision making process
- This year; all projects will be local, assisting within Australia –
 - Nude Food initiative (evolving from waste free Wednesday) which encourages to pack nude-food lunch every day without excess waste
- Other initiative proposed: Big belly bins, which allow 17 times more rubbish to be stored, resulting in less rubbish on the grounds. Smart sensors and notifications are run by a solar panel.
- The P&C welcomed the students' participation and enthusiasm

6. **TREASURER'S REPORT**

The report was given by Neil Cruttenden on behalf of the treasurer.

It was noted that the P&C has spent around \$2.2K so far, mainly for Parent's welcome function (net cost after deduction of childcare income of \$0.3K).

The Executive have appointed Neil Cruttenden as an assistant treasurer as well as Alice Lai as a canteen treasurer.

It was noted that both candidates have a great accounting background and will perform well in their role. The P&C welcomed the appointment.

7. SCHOOL COUNCIL REPORT

The next meeting will be coming up next Monday (16.3.20)

It was noted that it would be beneficial to have a School Council representative attend the P&C meetings.

8. SUB COMMITTEE REPORTS

a) UNIFORM SHOP

Sarah Wilson-Brown resigned 4 weeks ago, which had put the shop/ P&C in a difficult situation, managing the workload. Sylvia Seah is the new Uniform Shop coordinator (nominal payroll position) and has also managed to get volunteers to assist. The P&C noted that this is a big job, also including accounting etc, and is grateful for her coming on board.

b) EVENTS AND FUNDRAISING

The following events are upcoming:

- The Welcome Picnic has been postponed to the 20th of March
- The 2020 Raffle is coming up at the end of Term1
- Grandfriends Day coming up 3rd of April

c) BAND

There are new Band Coordinators – 2-3 for each year. Their names are now shown on the webpage.

d) CANTEEN

No news. Volunteers need to be signed up.

OTHER BUSINESS

- Limelight lighting quote – it was re-confirmed that the P&C will currently not go ahead with this.
- P&C Voluntary Contribution
\$63,000 has been paid so far which is a good outcome for this time of the year; only few people didn't pay the voluntary contribution
- Oosh
Following the comments in the last meeting, Oosh have changed their policy about cancellation. If the gap can be filled with the waitlist, there is no cost to the parents cancelling their position.
- The P&C officially welcomes Neil Cruttenden (Assistant Treasurer), Alice Lai (Canteen Treasurer) and Elizabeth Barnett (Vice President)
- The P&C has received an Expression of interest in the President Position from Liz Henry. Liz will shadow Sharmila

In assisting the future president to settle in, a motion was proposed –

Motion (3): That for continuity, Sharmila Soorian should remain as P&C representative on the Neutral Bay Public School Project Reference Group (PRG). The PRG started in November 2018.

Moved: Glen Giffen **Seconded:** Liz Henry. All agreed.

- Various items have been brought up by parents:
 - Plastic waste produced by contacting – the school will look into this issue and address in the future

- Washing of hands before and after food – the school reassured that this is of importance to the school, encouraged and reinforced and will follow-up with teachers
 - Hand sanitizers in classroom – the school noted that only one type of sanitiser can be provided which is on the chemicals register as some children are very sensitive. Due to supply shortage and also effectiveness, the use of liquid soap is encouraged instead. The availability of soap is regularly checked and ensured, and is a priority for the school in this current climate.
 - The availability of the school photographer has been queried for the Grandfriends Day – the school will try to have him attend.
- GA (General Assistant) role: Brendan is currently in the GA role. However, this role needs to be an open merit selection and needs to go to parents selection. Peta Thompson has been on the panel for recruiting and it was proposed that she is doing it again this time.

The next meeting is scheduled for 6th of May.

The meeting closed at 9:05pm.

SIGNED AS A TRUE RECORD

CHAIR

DATE