

NEUTRAL BAY PUBLIC SCHOOL

P & C ASSOCIATION

MINUTES OF P&C MEETING 1/20

HELD ON WEDNESDAY 19 FEBRUARY 2020

1. WELCOME AND APOLOGIES

The President opened the meeting at 7.40pm and welcomed attendees to the first meeting of the year.

Attendance – Sharmila Soorian (Acting President and Chair), Glen Giffen (Vice President), Fumi Rice (Treasurer), Liz Henry (Communications Coordinator), Vanessa Baumer-Rowley, Tim Hawes, Archana Misra, Naomi DeVrier, Sylvia Seah, Karis Churchill, Alice Lai, Brien Daniel, Rachel Thompson, David Borch, Jenna King, Karina Reay, Megan Draper, Amber Conway, Katie Bradshaw, Ana Smith, Neil Cruttenden, Elizabeth Barnett, Claudia Wallman, Deepthi Janakuam, Yuyu Hereford, Hedley Partis

Staff – Victor Tan (Relieving Principal), Heather Strachan (Deputy Principal)

Apologies –Judy Goodsell (Principal), Jane Stevens (Events Coordinator)

2. MINUTES FROM PREVIOUS MEETING

Motion (1): That the minutes of the meeting held on 11 December 2019 be accepted as a true record of that meeting.

Moved: Glen Giffen **Seconded:** Tim Hawes. All agreed.

3. BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETING

An updated quote was received for the outdoor tree lights. It was confirmed that the P&C would rather allocate funds to other priority items.

4. CORRESPONDENCE

An email has been received about opposition against the Northern Beaches tunnel. The P&C will not provide a submission as Neutral Bay Public School is not affected by increased traffic. However, it was noted that parents can provide their own submissions.

5. PRINCIPAL'S REPORT

The Relieving Principal noted that Judy Goodsell is currently Relieving Director for the Gordon network for 5 weeks. This is a wonderful opportunity for Judy, but this has major benefits for our school as Judy will be bringing back ideas from other schools including schools with new buildings.

The following principal's report covered the following matters:

- **Staffing 2020**

In 2020, we have

- 926 children in 38 classes (it was noted that the school was asked to drop below 900 and that the new buildings will not allow for space beyond 900)
- Structure: 1 Principal, 2 Deputies, 2 Instructional Leaders, 7 grade leaders, 31 classroom teachers
- 2 additional classes than funded, reducing students in Year 6 to 24.8 children per class and Year 1 to 21 children per class (in mainstream)
- 23 classes moved at the end of last year.

- 10 new staff members: Maree McGee KM, Gina Wilton 1W, Natasha Marsh 1N, Molly Demaine 2D, Kate Radford 2R, Matt Stone 3M Oliver Knight 6K, Christina Vidot 6V, Jaqui Woods EALD and Student Wellbeing
 - Brendan, the new GA will be starting on Monday 24 February.
- **School Plan**
Within the current School Plan 2018-2020 the school has identified the targets of improving spelling, measurement, engaging with parents for 2020.

- **Thank You to the P&C**

The school appreciates the generous contribution of the P&C, specifically the part funding of science and music teachers, 4 air conditioners and additional SLSO time was invaluable last year. This also included the part funding of the honour board restoration.

The school is grateful for the contributions made by Vanessa Baumer-Rowley and Sharmila Soorian. A presentation of a buddy bench was made with a personalised message to Sharmila and Vanessa to recognise their contributions.

A thank you message from Felicity Wilson was also read; she congratulates the P&C on the recent Halloween Carnival.

6. **TREASURER'S REPORT**

The report was given by Fumi Rice, the newly appointed P&C Treasurer.

- **2020 budget:**

Total Fundraising target: 210K
 120K Science and music Teacher (P&C contribute 50%)
 30K Teachers support
 30K Technology
 30K Ad-hoc (eg Air Conditioning unit at J block)

How to source the funds

110K (around 50%) will be achieved through voluntary contribution
 50K (around 25%) will be achieved through uniform shop
 50K (around 25%) will be achieved through fund raising activities

- Treasurer proposed for P&C to renew student liability insurance. This is to cover student injuries for the P&C events in this year. Amount: 3,722.40

Motion (2): That the student liability insurance is renewed for an amount of \$3,722.40

Moved: Fumi Rice **Seconded:** Vanessa Baumer-Rowley. All agreed.

7. **SCHOOL COUNCIL REPORT**

There has been no meeting this year yet. The building will come up in the next meeting.

It was also noted that, following discussions in previous meetings, there will now be two additional crossing guards, at Ben Boyd Road and Yeo Street.

8. **SUB COMMITTEE REPORTS**

a) **UNIFORM SHOP**

- Sylvia Seah is the new Uniform Shop coordinator. She noted that volunteers are needed for packing up orders – somebody is needed for approx. 1 hour per day.
- There was a suggestion to increase the delivery time to relieve the load on volunteers
- There will be a price increase as announced already
- Delays are noted for items with emblems due to the Coronavirus outbreak

b) EVENTS AND FUNDRAISING

The dates have been set for the 2020 welcome drinks (21.2.20) and P&C Picnic (6.3.20).

b) BAND

There are new Band Coordinators – this will be announced in the upcoming newsletter.

d) CANTEEN

Volunteers need to be signed up.

OTHER BUSINESS

- **P&C Vacancies**
The P&C Vacancies were pointed out.
 - President
 - Vice President – At the end of the meeting, the Executive have appointed Elizabeth Barnett as Vice President
 - Assistant Treasurer

- **Voluntary Contributions**
The Voluntary Contributions were mentioned – parents are encouraged to participate. It was also noted that the contributions can be paid over a year, not necessarily at once. 80% of NBPS families usually participate, raising approximately \$130,000 for the P&C.

The Canteen sells at cost only and does not make profit, it only pays for the 2 staff. Approximately \$50,000 comes from the uniform shop sales; even though the cost of uniform items is still cheaper than in many other schools.

- **Ethics**
There is now Ethics being offered for Year 1 students; however no Ethics classes for Kindergarten. Parents are encouraged to volunteer; the course is straightforward

- **Online homework**
Questions were raised in regards to the new online homework. It was noted that this was a Government decision and allows for the content to be individualised, for the completion to be tracked and for online marking.

Practicality issues were brought up such as access to the internet, number of computers/tablets required for families with more than one student, homework clubs in after-school-care etc

It was also noted that computer-based homework can be done on paper and that both typing and handwriting skills are taught in school and used in NAPLAN.

- **Oosh**
An issue with the notice period of changes to attendance at AfterSchoolCare was noted by one parent. It was proposed to start a satisfaction survey for parents to provide feedback to Oosh.

The meeting closed at 8.40pm.

SIGNED AS A TRUE RECORD

CHAIR

DATE