



MINUTES P&C MEETING

HELD ON WEDNESDAY 8 FEBRUARY 2023

1. WELCOME AND APOLOGIES

The President Liz Henry opened proceedings and welcomed attendees. Meeting commenced at 7:35pm with Welcome to Country.

Attendance – Liz Henry (President), Neil Cruttenden (Secretary), Elizabeth Barnett (Vice President), Rachel Thompson (Events), Joanna Anderson, Libby Brennan (Communications Coordinator), Alice Lai (Treasurer), Nada Abdelhamid (Asst Treasurer), Chris Devitt (vice President), Karina So, Marjorie Trevillion, Jen Harris (canteen), Kellie Grant, Sarah Crosby, Viviana Rodriguez – Carreon, Charlotte Petrie

Staff – Mr Victor Tan (Deputy Principal), Judy Goodsell (Principal), Su Hill (Deputy Principal)

Apologies –

2. MINUTES FROM PREVIOUS MEETING

The minutes of the previous meeting have been circulated. The minutes have been proposed by Alice Lai, seconded by Libby Brennan and Accepted.

3. BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETING

4. CORRESPONDENCE

5. PRINCIPAL'S REPORT

Welcome

Thank you for attending tonight. Attending P&C meetings is a valuable way to gain information about the school and meet other parents. All of the P & C Executive and coordinators are parents who generously devote their time and energy to the school and I am incredibly grateful for their support.

Kindergarten

91 delightful Kindergarten children commenced school this year. The 5 Kindergarten classes are already settled after their first few days at school. Best Start testing went

smoothly and the children have commenced their classroom learning programs. Home readers will be sent home from the beginning of Term 2. There will be a Kindergarten help your child to read session early next term to ensure the success of this part of our reading program.

New School Year

This year commenced smoothly and we have 771 students enrolled at NBPS this year entitling the school to 30 classes. The school is funding 1 extra class to enable students to commence in their new classes from day 1.

As always, the school thanks the P&C for their support of our successful music and science programs. This initiative, funded through the whole school contribution provides for specialist teachers K-6 to teach the programs. We also appreciate funding support for our early intervention programs (Minilit and Multilit) as well as supporting classroom teachers with teachers' aide time.

All classes have commenced working on grade programs and most classes are completing their start of year assessments. Students are being assessed in spelling, writing, maths, reading comprehension and reading fluency/ accuracy. Wellbeing programs are underway in PD/Health/PE.

School invoices are being finalised now. The school fees are an important funding component of resources and programs that are offered at our school. Please note the cost of digital learning has increased, with digital platform subscriptions rising and the cost of iPads and laptops increasing. The P & C Contribution is included in the invoice. We appreciate parents and carers generosity to support our excellent school programs.

Staffing

This year we welcomed a number of new teachers to the school – Mrs Madeleine Stack, Kindergarten; Miss Brooke Harris Year 4; Miss Katie Camelliri, Year 5; Ms Alison Schmitt, EAL/D and Ms Su Hill, Deputy Principal K-2. We also welcomed back Mr Tan and Ms Kim Haidar, Learning and Support teacher.

Enrolling in Your Local Secondary School in 2023

Expressions of Interest for Year 6 students enrolling in their local high schools will be distributed shortly. The Selective High Schools test will be at a local High School on Thursday 9 March. Students will sit 4 sub-tests on reading, mathematical reasoning skills, thinking skills and writing.

Please look at individual school programs on High School websites for information on selective stream entry

NBPS Upgrade

The student toile demountable was installed during the holidays in Kindyland. It provides for 10 female toilets and 8? Boys toilets plus urinal. Building B and the Music Room have been decanted.

2022 School Priorities

□ The department has introduced a new Assistant Principal, Curriculum and Instruction position in all primary public schools with enrolments from Kindergarten to Year 6. This new leadership role is designed to work alongside Assistant Principals and Deputy Principals in providing high support to teachers in literacy and numeracy. They will work collaboratively with the leadership team in the implementation of the new English and mathematics Syllabus this year. Mrs Michelle Dudley and Mr Kyle Sheather were appointed to these leadership roles last year. The Assistant Principal, Curriculum and Instruction will provide guidance and professional learning to staff. They work alongside teachers in classrooms to enhance high quality teaching practices. This might look like demonstration lessons, team teaching or working with small groups of students in focussed literacy and numeracy tasks. Their role is dedicated to ensuring our students have strong literacy and numeracy knowledge.

- Aboriginal Education
- Differentiated programs for High Potential and Gifted students in mainstream classrooms.
- Civics and citizenship- continuing the Aussie of the Month program to improve student voice and reinforce key values of: care, inclusion, mateship, fair go, consideration, determination, empathy, respect, integrity and sharing.
- Community engagement- Media Officer, parent workshops
- Reading support programs initiated for students in Years 1, 2 and 3. Full-time teacher to run the Minilit and Maclit programs. Year 4 Quicksmart maths program and small group tuition for Year 1 and 2 students for covid 19 support.

Thank You

Thank you to Rachael Thompson, Events Co-ordinator, Neil Cruttenden, Secretary, Vice Presidents Elizabeth Barnett and Chris Davitt, Treasurer, Assistant Treasurer and Canteen Treasurer, Alice Lai, Sally Davitt and Nada Abdelhamid. Your immense contributions to school life in 2022 are greatly appreciated by staff, students and all the parents and carers at Neutral Bay PS. We all have many fond memories of the 2022 highly successful fund-raising events and our interesting meetings. Thank you Sylvia and Tamia in the Uniform Shop and Jen, Naoko and Jocelyn in the Canteen for all your wonderful efforts to feed and clothe our students. Finally, my sincerest and warm thank you to Liz Henry for continuing to lead our parent school community and supporting school leaders to always have our students at the heart of everything we do.... and

6. TREASURER'S REPORT

I have included comments made during the AGM

The Treasurer presented the P&C accounts for financial year ending. Key highlights were as followed:

- FY22 Operating Income were \$443K against operating expenses of \$158K, resulting in Operating profit of \$285K. Same time last year, operating profit was \$167K.
- \$200K were distributed to the school during 2022

For comparative purpose, the following anomalies were called out in 2022 and 2021:

- FY22 included 2 years of Voluntary Contribution.
- FY21 Income included COVID related subsidies from the government of \$77K
- FY21 included \$15K loss from band post separation activities.

Removing these nuances, net profit for 2022 (net of voluntary contribution) were \$100K vs. \$106K in FY21, representing a 6% reduction.

1. Fundraising activities - Income of \$96K, profit of \$45K

The top 3 activities by gross revenues were: Art by kids, Father's Day and Mother's Day related activities, BBQ day during Federal and state election. Proceeds from Celebration bucket remained a good steady income stream.

7. SUB COMMITTEE REPORTS

a) UNIFORM SHOP

b) EVENTS AND FUNDRAISING

Twilight bbq was discussed as well as the colour run for next year.

c) CANTEEN

Running well, still need more volunteers

OTHER BUSINESS

Chris Devitt presented his research on the costs and benefits associated with Student Injury Insurance (which had previously been in place prior to covid).

It was subsequently put to vote and was carried unanimously.

SIGNED AS A TRUE RECORD

CHAIR

DATE