**NEUTRAL BAY PUBLIC SCHOOL**

**P & C ASSOCIATION**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**MINUTES OF P&C MEETING 2/18**

**HELD ON WEDNESDAY 14 MARCH 2018**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. **WELCOME AND APOLOGIES**

The President opened the meeting at 7.35 pm and welcomed Fiona Hacking, Kelly Lockhart and David Brown who were presenting to the meeting.

**Attendance –** Sharmila Soorian (President and Chair), David Shuster (Principal), Gai Javorsky (Deputy Principal), Genevieve Carnegie (Deputy Principal), Kelly Lockhart, David Brown, Fiona Hacking, Michelle Jackson (Secretary), Peta Thomson, Ginita Taylor, Vanessa Baumer-Rowley, Alex Middleton, Alex Youroukelis, Andrew Keighran, France Bailieu, James Becker, Steven Rice, Karina Reay, Hugh O’Neill.

**Apologies**– Peter Carter, Helen Williams, Tim Hawes, Thanya Clark, Monica Gessner, Jessica Keen and Rachel Partis.

1. **MINUTES FROM PREVIOUS MEETING**

**Motion (**1**)**: That the minutes of the meeting held on 21 February 2018 be accepted as a true record of that meeting.

**Moved**: Jenny Spillane **Seconded**: Genevieve Carnegie. All agreed**.**

1. **BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETING**

There was no business arising.

1. **CORRESPONDENCE**

There was no correspondence.

1. **PRINCIPAL’S REPORT**

The meeting noted the following matters from the Principal’s report:

**Enrolments**

The current student enrolment is 966.

**Parent/Teacher interviews**

The School will be holding Parent/Teacher interviews the week commencing Monday 26 March. This will be a valuable opportunity to discuss how children have settled into the new school year and obtain information about assessment and areas of focus for the future. The School will be using an on-line booking system for interviews. Parents without internet access are asked to contact the office with a choice of preferred booking times.

Bookings open: Monday 19 March 8am

Bookings close: Thursday 22 March 3pm

**National Day of Action against Bullying and Violence**

On Friday 16 March, the School along with thousands of other Schools around Australia will be part of the National Day of Action against Bullying and Violence. This is a day to stand united in saying bullying and violence is unacceptable. Each class will undertake lessons on this theme. The School will also be undertaking activities next week as part of Harmony Day and later this term as part of the Dolly’s Dream Foundation.

**Canteen**

Congratulations to the canteen helpers for recently achieving an outstanding Food Premises Report from North Sydney Council.

**Declaration for Volunteers**

In the near future any adult assisting with reading groups, canteen and other activities such as excursions at School will be required to complete a Declaration for Volunteers and Non Child Related Contractors form. This will require parents providing 100 points of identification for verification to the School. The School is currently working on how to collect forms from parents in a simple and time effective way.

**Professional Learning**

Coaching – Bryony Herborn, Lauren Chapman, Julia Hudson, Rosie-Jane Tarjan, Will MacInnes, David Brown Kate Murray and Rob Kessler.

Visible Learning – Bryony Herborn, Kelly Lockhart, David Brown, Hannah Graf, Jasmine Rudolph, Emma Butler, Will Colebatch, Steph Chapple and David Shuster

Dyslexia – Sally Haigh

Gifted and Talented Students – Carole Brown

**Discussion Topics – Instructional Leader Teacher Positions**

Kelly Lockhart and David Brown provided a presentation on their new roles as instructional leader teachers. The meeting noted the following from their presentation:

* The instructional leader teachers work alongside the other teachers to provide them with support in developing teaching and learning.
* They are also involved in joint planning, team teaching and observation and support stage leaders and grade co-ordinators.
* They use and promote the visible learning program developed by Professor John Hattie.
* Professor Hattie analysed 50,000 studies of 250 million children to see what makes a difference to children’s learning. The basis of the visible learning program is that one year of time should translate into one year of progress. One year of growth is equivalent to a statistical standard deviation of 0.4.
* Professor Hattie’s findings take the guess-work out of teaching.
* The practices which contribute most to children’s learning are clear learning intentions, a range of learning strategies and timely and effective feedback.
* Kelly Lockhart and David Brown are currently gathering evidence to provide base line data for implementation of the visible learning project. They are conducting a student video diary in which children are asked ‘what makes a good learner?’, ‘have you made progress?’, ‘are there any areas where you don’t think you have made progress?’ The findings of the video diary will supplement data obtained from a visible learner survey, effect size data, a student survey, classroom observations and a staff feedback survey.
* It is a three year project. Visible learning is not a Department of Education initiative but many schools are implementing it and it is considered best practice.
1. **TREASURER’S REPORT**

The Treasurer will be paying the amount of $3,825 for the premium for the student injury insurance which equates to $3.96 per student. This injury insurance is sourced by the P&C Federation and covers the medical costs of students who suffer injury at School.

1. **SCHOOL COUNCIL REPORT**

The School Council will be holding an extraordinary meeting on 28 March 2018 at which it will consider passing the amended constitution. The Council will also be sending a letter to the local state member, Felicity Wilson seeking funds to assist with the installation of security bollards along the Yeo Street boundary.

1. **SUB COMMITTEE REPORTS**
2. **UNIFORM SHOP**

**Motion**: To add a navy skort to the sports school uniform offerings.

The motion was debated and a vote was held. The motion was defeated.

The meeting also noted that a second hand uniform sale was held today which raised $500.

1. **EVENTS AND FUNDRAISING**

The meeting noted the following matters:

* The P&C Picnic is being held on 16 March for the whole School. There is to be a barbeque and a cake stall.
* Grandfriends Day is being held on 12 April and Years 1 and 2 are responsible for providing the morning tea.
1. **BAND**

The meeting noted the following matters from the band report:

* All bands are looking forward to their intensive study of their craft this Sunday for their Band Workshop. The workshop will involved five hours of tutorship as well as playing in their respective bands. There is no performance for parents at the conclusion as Band Conductor Ray Hampton feels this changes the focus from rehearsal to preparing a piece for parents to hear. This five hour workshop is extremely significant for the children’s advancement in their band program.
* Senior Band have settled in well to rehearsals playing a wide range of pieces from grade one, one and a half and grade two, including Australian compositions. The ensemble repertoire encompass a wide variety of music styles. The criteria for selection of pieces is based on the musical needs of the ensemble. The aim is to prepare the Band for the various performances throughout the year and at the same time to provide the students with a solid formation in band practice so they should be able to move smoothly to Concert band next year. The pieces on which the Senior Band is working at the moment are the surprise symphony variations, Sorela and Jupiter. The aim is to put into practice basic music concepts such as, phrasing, dynamics and expression, balances within sections, tuning, simple metres, crotchet, crotchet rest, quaver, semiquaver, dotted crotchet rests, ostinato, tempo changes (faster and slower), among others.
* Concert band are well into preparations for Sydney Eisteddfod, NSW School Band Festival and Primary Proms concentrating on long note dynamics, band tuning and sonority exercises and the piece; Shape of You.
1. **CANTEEN**

The meeting noted the following matters from the canteen report:

* The canteen staff have kept very high standards in the running of the canteen. The food inspection Report came back perfect. The staff’s supervisor certificate must be displayed on the wall.
* PSSA is causing a few issues on Fridays. Notices have been placed in the newsletter and class coordinators have been asked to email their classes. However, children who order hot food and/or forget to select PSSA and do not inform the canteen early enough, risk going without food. The canteen is doing the best to provide something for them to eat. There have been days when the canteen has handed out a lot of free food like snaps, popcorn and any snacks that are on hand. The canteen also hands out hot food such as rice cups & cheese rolls that have been reserved to sell to the rest of the students during their lunch break. Hopefully, the more this message is out there better it will become.
* The class roster system continues to see plenty of volunteers.

**OTHER BUSINESS**

**Indi Kindi**

Fiona Hacking, a School parent who works for ‘Indi Kindi’, an indigenous Not-For-Profit organization, gave a presentation in support of the Indi Kindi ‘Earn for my School’ donation scheme. The meeting noted the following items from the presentation:

* Indi Kindi is run by the Nangala Project which, in addition to operating Indi Kindi as an under 5’s early learning program to teach numeracy and literacy, operates the John Moriarty soccer program for 6 to 16 year olds using football as a force for change in indigenous communities.
* Indi Kindi is run as a pilot operation in Borroloola, Northern Territory which is the second most remote community in Australia. It is a high-need community suffering significant disadvantage.
* The Indi Kindi program employs local aboriginal staff who drive the content and delivery of the pre-school program. There is a high level of stability in employment in the program: 80% of staff have worked in the program for two years or more. Staff undertake workplace study in childcare facilitated by TAFE to gain national accreditation.
* The program currently services 100 children. In addition to the numeracy and literacy program the children are taught hygiene and are provided with a hot meal each session.
* Indi Kindi has partnered with the ‘earn for my school’ program to allow shoppers to select a percentage of their purchase amount to be donated to the program. Participating retailers include Woolworths and the Iconic. Shoppers need to install the ‘funds buddy’ toolbar and select ‘click to contribute’ in order to activate their donation. Shoppers can donate to more than one school.
* Fiona will provide information on how to install the toolbar and donate to Indi Kindi which will be placed in the newsletter and distributed to class co-ordinators.
* The meeting thanked Fiona for her presentation.

**Request for Ethics volunteers**

Ethics is a subject currently offered to children in lieu of scripture. There are currently 15 volunteer ethics teachers who teach 22 children per class. There are more children who wish to learn ethics than there are ethics teachers to teach them and the Ethics Co-ordinator has asked for volunteers to join the ethics program. In order to teach ethics, a volunteer has to attend a 2 day training course provided by Primary Ethics. Those interested in volunteering are asked to contact Lionel Beyrouth.

There was no other business.

The meeting closed at 9.24pm.

SIGNED AS A TRUE RECORD

CHAIR

DATE