**NEUTRAL BAY PUBLIC SCHOOL**

**P & C ASSOCIATION**

**Agenda of P&C Meeting 5/16**

**To be held on Wednesday 10 August 2016 at 7.30pm**

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| **Agenda item** | **Document/speaker** |
| 1. **WELCOME AND APOLOGIES**
 | Ben Keen |
| 1. **MINUTES FROM PREVIOUS MEETING**
 | As circulated |
| 1. **BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETING**
 | Ben Keen |
| 1. **CORRESPONDENCE**
 | Michelle Jackson |
| 1. **PRINCIPAL’S REPORT**
* Parent focus group feedback
 | David Shuster |
| 1. **TREASURER’S REPORT**
 | Alex Fransen |
| 1. **SCHOOL COUNCIL’S REPORT**
 | David Jackson |
| 1. **SUB COMMITTEE REPORTS**
2. **Uniform Shop**
3. **Events and Functions**
4. **Band**
5. **Canteen**
 | Uniform shop Belle JacksonBand CommitteeBridget Douglas |
| 1. **OTHER BUSINESS**
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|  **2016 MEETING DATES** *Wednesday 7 September* *Wednesday 26 October* *Wednesday 23 November* *Wednesday 7 December*  |  |

**Attachments**

**8d) Canteen Report**

The canteen is running well. A new canteen assistant, Jasmine Allinson, was employed towards the end of Term 2. Starting in Term 3 she is working Tuesday to Friday, settling in and getting up to speed well. With Naoko generally away on Tuesdays, this means that there are three paid staff working Wednesday to Friday. These are the busiest days of the week.

The volunteer class per week roster is still working well in my opinion. The weekly success or failure to populate the roster is largely dependent on the attitude of the class coordinators and their willingness to encourage their class parents and whether the class parents are open to being encouraged and able to help out. I am still seeing new names on the roster that I have never seen before, so I consider that a success. Bar one experience I have not had any negative feedback from class coordinators, class coordinators generally seem supportive of the idea and are happy to email their classes and let them know the roster requirements.

There have been a couple of instances of the oven not working properly. It is under warranty and was seen by a technician. The explanation was an electronics glitch, fixed by a push to the reset button.

The fridges and freezers are working well and Flexischools has had no problems with overloaded servers either. A good start to the term!