

# NEUTRAL BAY PUBLIC SCHOOL

## P & C ASSOCIATION

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### MINUTES OF P&C MEETING 5/19

HELD ON WEDNESDAY 7 August 2019

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#### 1. WELCOME AND APOLOGIES

The President opened the meeting at 7.35pm and welcomed attendees to the fifth meeting of the year.

**Attendance** – Sharmila Soorian (President and Chair), Tim Hawes (Vice President), Vanessa Baumer-Rowley (Events Coordinator), Jane Stevens (new Events Coordinator), Mirjam Roos (Secretary), Alex Youroukelis, France Beaulieu (Concert Band Coordinator), Carol Sequeira Staff - Judy Goodsell (Principal), Victor Tan (Deputy Principal),

**Apologies** – Jenni Spillane (Treasurer), Glen Giffen (Vice President)

#### 2. MINUTES FROM PREVIOUS MEETING

**Motion (1):** That the minutes of the meeting held on 12 June 2019 be accepted as a true record of that meeting.

**Moved:** Alex Youroukelis **Seconded:** France Beaulieu All agreed.

#### 3. BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETING

Student Hannah from Year 6, selected for the Soccer National Championship had requested support from the P&C to cover expenses. The P&C agreed to assist with funding in line with the previous precedent – capped at \$400.

#### 4. CORRESPONDENCE

Another student, Eamon from year 4, approached the P&C via email to seek assistance for the participation in the School Sport Australia National Cross Country Championship. As per precedent, funding assistance was agreed upon with a cap of \$400.

It is noted that funding can only be provided for competition at National Level.

#### 5. PRINCIPAL'S REPORT

The principal's report covered the following matters:

- **Education Week**  
Open day on the 8<sup>th</sup> of August, all parents and friends are invited to the concert and classroom visits.
- **Building News**  
No further news
- **Merit Selection Procedures**  
Thank you to Tim Hawes and Peta Thomson for representing the P & C on the merit selection panels to appoint a teacher and an Assistant Principal. The announcement regarding these positions will be made in the newsletter after the 10 day appeal period.
- **School Community Charter**

This document has been compiled to stipulate and reinforce the Department's values of collaborative, respectful communication; it outlines the responsibilities of parents, carers, educators and school staff. The document will be loaded onto the school's website and complements the school's anti-bullying policy. It was also discussed to include the charter in the upcoming newsletter and the Kindergarten Welcome pack.

- **Integration Funding Support and Intervention for Students at Neutral Bay PS**

The Department of Education provides additional funding support for students with disabilities; the amounts depending on the nature of the disability. This funding pays for support staff in the classroom. For a number of our students on integration funding, the school subsidises the cost of additional hours so that some students work with full-time support officers. Further, the school employs Mrs Sarah Keating and Mrs Kim Haidar to teach the evidence-based intervention programs at school. This year, 16 Year 1 students are completing the Macquarie University mimilit program and have made pleasing improvements in their reading. Students in Year 2 undertake the multilit program. Further, primary age students undertake the maclit program. The students are in the program for 30 weeks and work with the teachers 3 times a week. There is also a mini maths program conducted to support 3-6 students struggling to understand numerical concepts.

Thank you to the P & C Association for funding extra SLSO support in the school through their voluntary contributions.

- **Selective Schools Entry in 2019**

Congratulations to the many students who gained a place, or are on the reserve list, for Selective Schools. The number of students gaining places in each school was:

North Sydney Boys' High School	8 students
North Sydney Girls' High School	12 students
Northern Beaches Secondary College Manly Campus	16 students
Chatswood High School	2 students
Sydney Girls' High School	7 students
Sydney Boys' High School	2 students
Fort St High School	1 student
James Ruse High School	1 student
Gosford High School	1 student
Hurlstone Agricultural High School	1 student
Alexandria Park Community School	1 student

- **New Enrolment Policy**

A new enrolment policy is being implemented this term -

- In Term 3, schools will find out what their cap is. With the DEL, Principals will consider the buffer- number of expected in area enrolments during the year.
- If a school is over the cap, no non-local enrolments can be accepted.
- The community will be kept informed of the implementation of the policy once our school's cap is determined.

The new policy can be viewed online on the DOE's website.

## 6. TREASURER'S REPORT

- Voluntary Contribution of \$100,000 was received from the school; the P&C would like to thank everybody who has contributed. This will enable the payment of \$100,000 to the school for Education week.
- The P & C Federation membership and insurance was due 31st July. This has been approved at a cost of \$3,300. Last year the cost was \$3,110.00 the difference is due to the increase in the P & C Federation Affiliation Fee and the inclusion of Additional Personal Accident Cover for volunteers.
- The Raffle is still under way
- The role of Canteen treasurer has been filled by Fumi Rice. Thank you!
- The Band will also be using Quickbooks for this financial year and to save costs they will be sharing the Canteen Ledger.
- The Assistant Treasurer Role is still to be filled. Please contact Jenni Spillane, the treasurer for further information.

**Motion (2):** Approval for opening an additional Fundraising Bank account with single approval.

Background: A Fundraising Bank account with a single approval like the Canteen Debit Card will enable Fundraising Debit Cards to be opened. This new bank account is needed so the Fundraising expenditure can be easily tracked and paid for. At present all debit cards are on the Canteen account, making reporting profit for fundraising slow and difficult.

**Moved:** Jenni Spillane **Seconded:** France Beaulieu All agreed.

## 7. SCHOOL COUNCIL REPORT

No representative present. The next meeting is scheduled for mid-August.

## 8. SUB COMMITTEE REPORTS

### a) UNIFORM SHOP

- Issue with rag tags apparent – notifications are being received without actual items being there.
- Blazers for school captains had been selected; however supplier not responsive.

### b) EVENTS AND FUNDRAISING

- Cocktail Evening in June was successful
- The upcoming events are as follows:
  - 22<sup>nd</sup> of June: Cocktail Evening – currently 80 tickets sold.
  - Fathers Day activities: 28.8. Dad&Daughter Dance, 30.8. BBQ Breakfast & Fathers Day Stall
  - 31<sup>st</sup> October: Halloween Festival

### b) BAND

The NBPS Concert Band, Senior and Junior Band played in different categories at the NSW Band Festival with great results – the Concert Band winning Silver and both the Senior and Junior Band receiving gold awards. Thanks to Mr Hampton, Mr Madrid and Mrs Clain and the band coordinators.

### d) CANTEEN

Nothing to report

## **OTHER BUSINESS**

The school's Honour Board is now listed at the State Library of Australia as a War Memorial. The P&C president is in contact with the Mosman Daily to have an article about this published.

### **Mr Michaels**

The president noted that Mr Michaels is leaving after 14 years with his last day being the 13.8. He is sad to leave, having been through two generations of kids K-6.

The P&C is thanking Mr Michaels, who has been a big part of the parent community, and appreciate all his support and immense contributions over the last 14 years. His parting is a big loss to our school.

A farewell book is being prepared where messages can be written in. A gift from the P&C will be handed to him on Mr Michaels' last day, and a dinner will be arranged as a small gesture of Thanks.

There was no further business.

The meeting closed at 8.30pm.

**SIGNED AS A TRUE RECORD**

CHAIR

DATE