

NEUTRAL BAY PUBLIC SCHOOL

P & C ASSOCIATION

MINUTES OF P&C MEETING 2/19

HELD ON WEDNESDAY 13 MARCH 2019

1. WELCOME AND APOLOGIES

The President opened the meeting at 7.40pm and welcomed attendees to the second meeting of the year. It was noted that Glen Giffen had been appointed as vice president on the 20.2.2019 by the executive.

Attendance – Sharmila Soorian (President and Chair), Jenni Spillane (Treasurer), Mirjam Roos (Secretary), Vanessa Baumer-Rowley (past/ acting Events Coordinator), Yasmin Tadich (School Council), Alex Youroukelis, Jocelyn Yem, Mat Campbell, France Beaulieu (Concert Band Coordinator), Lisa Connor-Brent, Hedley Partis.

Staff - Judy Goodsell (Principal), Victor Tan (Deputy Principal)

Guest - John Byrne, CEO OOSH

Apologies– Jane Stevens (new Events Coordinator), Glen Giffen (Vice President)

2. MINUTES FROM PREVIOUS MEETING

Motion (1): That the minutes of the meeting held on 20 February 2019 be accepted as a true record of that meeting.

Moved: Yasmin Tadich **Seconded:** Hedley Partis. All agreed.

3. BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETING

It was noted that at the end of last meeting a council election was held for one 18-months term parent position at the School Council. Yasmin Tadich was appointed as a parent representative effective from 20.2.2019.

There was no other business arising.

4. CORRESPONDENCE

There was no correspondence.

5. PRINCIPAL'S REPORT

The principal's report covered the following matters:

- **Building News**

Currently no update on the school upgrade. There will be a Project Reference Group meeting on the 19.3.19. The business case should be completed end of April.

- **ANZAC Day Commemorations**

- This year marks the 100 year anniversary of the WW1 Honour Board which has now been listed as a War Memorial with the Department of Veterans Affairs.
- The school is waiting for a quote to rejuvenate the board; after which an application for a grant can be lodged.
- A group of teachers led by Miss Carnegie are leading the Honour Board Centennial Project, including commemorations at the ANZAC Day Service (which will take place on the last day of Term 1, 12th of April).
- A School and Community Wall of Remembrance will be made from poppies by all students, with parents asked to contribute. These, combined with a Wall of

Remembrance family service commemoration will make up the 'Wall of Remembrance' in the front office section of the school.

- At the service, together with the other servicemen and women, Lieutenant Colonel Douglas Marks will be commemorated who was awarded a Military Cross, a Distinguished Service Medal and the Serbian Order of the White Eagle.
- Classes will research the soldiers on the Honour Board using the Australian War Memorial website.
- **Gifted and Talented Education**
 - Nomination: At the end of 2018, teachers completed a nomination form for students they considered displayed traits of gifted learners. By the end of this term, parents will have access to nominate their child using the nomination by parent/carer form which will be available on the school website to download.
 - The school is currently looking into the best online assessment tool to assess nominated students. The information will provide teachers with valuable learning to inform teaching practice.
 - Year 3 to 6 teachers will complete their GERRIC Certificates of Gifted Education with UNSW presenting the 16 hour course to teachers over 2 days. This will assist them to implement strategies to extend and challenge their gifted students.
 - In a discussion it was noted by Victor Tan that the survey indicates a school bias towards 'high-achievers' might be perception only as there seem to be similar comments about efforts towards assisting low-achievers.
- **NAPLAN Online**

Omnibus practice test will be completed by Years 3 and 5 students during Week 9 and 10. This will be practiced under test conditions. Students will be using a laptop in a wireless environment.
- **Harmony Day**

On Thursday the 21st of March will be Harmony Day celebration at NBPS which marks the 20th Anniversary of Harmony Day established to celebrate multiculturalism. Presentation of student enrolment data to show diversity of backgrounds.

Scout Data

Scout, the Department of Education's platform for data and analysis is used to capture data about students' backgrounds.

Victor Tan gave a presentation on 'Tell Them From Me', an online student survey and noted that it is not a test, rather a tool for teachers to learn more about the students. A snapshot of some previous results was shown, which indicated NBPS's students to be slightly above average in respect to positive attachments to the school.

The results and relevant data will be published in the annual school report.

6. TREASURER'S REPORT

The meeting noted the following matters from the Treasurer's report:

- The fundraising for the current financial year (since Sept 2018) amounts to \$13,960 –
 - Silent Auction \$9,064
 - End of Year BBQ \$3,471
 - Entertainment Book \$1,425
- The P&C cost incurred to date include
 - Welcome Drinks \$2,628
 - Student Injury Insurance \$3,770
- Upcoming fundraising opportunities:
 - State Election BBQ
 - School Picnic

- Upcoming expenses:
 - Cyberlady presentation (13.3.19)
 - First tranche payment to school
 - Banner for Anzac Day/ Honour Board commemoration
 - Funds for motion as per below
- A suggestion had been made by the Principal for the P&C to contribute to costs incurred by teachers for classroom items such as stickers and other relevant classroom items which are currently reimbursed by the school. A motion has been put forward *that the P&C contributes \$100 per classroom per year for classroom achievement stickers and any relevant items, a total of \$3,800.*

Motion (2): That the P&C contributes \$3,800 as noted above.

Moved: Jenni Spillane **Seconded:** Alex Youroukelis. All agreed.

7. SCHOOL COUNCIL REPORT

Nothing to report as there had been no further meeting since the initial meeting of 2019. The AGM is scheduled for the 20th of March.

8. SUB COMMITTEE REPORTS

a) UNIFORM SHOP

Nothing to report

b) EVENTS AND FUNDRAISING

- The meeting noted the approval of purchase of two new BBQs.
- The upcoming events are as follows:
 - BBQ and cake stall for the election day on the 23rd of March. A roster has been set-up for volunteers.
 - School Picnic 29th of March

b) BAND

Nothing to report

d) CANTEEN

Nothing to report

OTHER BUSINESS

It was noted that whilst the role of Vice President has now been filled, there are still vacancies within the P&C:

- Canteen Coordinator
- Assistant Treasurer
- Canteen Treasurer

The treasurer introduced the roles and highlighted the need to fill these roles for the school and to relieve the burden on the current treasurer role which is covering these vacancies.

John Byrne, the CEO of OOSH has participated in the meeting. At the end of the meeting he introduced himself and the new initiatives and positive outcomes at the Before and After School Care –

- Vacation care is now being offered; there had been good feedback for the last offerings and the upcoming holiday workshops are nearing capacity
- The operation is licensed for 300 students. Through various measures the student intake has been increased to 280, resulting in a noticeable reduction of the waitlist.
- There was a discussion about transparency and how OOSH can in the future disclose more about their operational profits and how it can contribute back to the school like the P&C.

An intention for re-investment into the school has been noted with several upcoming changes, including additional activities provided through external parties.

- An improved online booking system could re-introduce flexible places (booking of spaces on an as-need basis)
- It was noted that sharing school spaces (such as offering space for storing cakes etc for fundraising events) should be possible in principle.

It was noted that meeting minutes and agendas are now being sent out via the new SkoolBag App.

There was no further business.

The meeting closed at 8.55pm.

SIGNED AS A TRUE RECORD

CHAIR

DATE