

## NEUTRAL BAY PUBLIC SCHOOL

### P & C ASSOCIATION

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#### MINUTES OF P&C MEETING 4/20

HELD ON WEDNESDAY 10 JUNE 2020

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#### 1. WELCOME AND APOLOGIES

The President opened the virtual meeting (Zoom) at 7.37pm, following the and welcomed attendees to the fourth meeting of the year.

**Attendance** – Sharmila Soorian (Outgoing President and Chair), Liz Henry (Outgoing Communications Coordinator and incoming President), Mirjam Roos (Secretary), Elizabeth Barnett (Vice President), Jane Stevens (Events Coordinator), Fumi Rice (Treasurer), Sylvia Seah (uniform shop coordinator), Katie Thornton, Monica Gessner, Rachel Partis, Rachel Thompson, Jenni Spillane, Alice Lai, Brien Daniel, Karina Reay, Katie Bradshaw, Sarah Lally, Alex Robertson, James Becker, Mat Campbell, Hossein Aminaiee, Christine Comerford, Hossein Aminaiee, Maria Nicolof, Mat Campbell, Zachary Bird, Megan Chung, John O’Loghlen, Michael Bird

Staff – Judy Goodsell (Principal), Victor Tan (Deputy Principal),

**Apologies** –Heather Strachan (Deputy Principal)

#### 2. MINUTES FROM PREVIOUS MEETING

**Motion (1):** That the minutes of the meeting held on 6 May 2020 be accepted as a true record of that meeting.

**Moved:** Jane Stevens **Seconded:** Elizabeth Barnett. All agreed.

#### 3. BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETING

The question arose in the last meeting if school activities such as debating and dance would resume on Zoom.

So far, only the choirs (Junior and Senior) are back on (which was posted in the most recent newsletter). Only activities that are conducted by staff can be held; other activities with non-staff members will resume over the next week or two. Zoom will then not be needed anymore.

Also, ratios for use will be worked out for the hall and other spaces to work out where activities take place.

#### 4. CORRESPONDENCE

The Federation of P&C Associations is offering the purchase of a yearly discounted Zoom account for unlimited use. The P&C secretary is investigating this further.

#### 5. PRINCIPAL’S REPORT

The great attendance at the virtual P&C meetings via Zoom was noted – this is a great opportunity to get messages out.

- **Thank you**
  - For social distancing reasons, parents/carers have been encouraged not to enter the school grounds and to keep children at home if they are unwell. Thank you for being so cooperative.
  - It is impressive how resilient the students are, and how confident and independent even the smaller kids have proven to be.
  
- **Covid 19 restrictions**
  - NAPLAN cancelled for 2020
  - ICAS test - now renamed REACH tests (NSW competition in English, math, science and spelling) - have been cancelled this year. They are available online
  
- **Student reports**

Reports will be modified this semester and sent to parents in Term 3 at the end of week 1 in digital format. There will be a comment on student progress and where to next in Literacy and Numeracy, as well as a general comment. Progress is reported for the period of online learning and in the classroom.
  
- **Parent/ Teacher interviews**

Parent teacher interviews have been rescheduled for Term 2 Weeks 3 and 4. Bookings will be made online opening on Monday Week 1 Term 3. Notifications will be sent to parents daily on the App.
  
- **Term 2 Principal's Awards**

Students will be presented their awards on Wednesday of Week 10 this term. A photo of the presentation will be uploaded to the newsletter for parents to see. Unfortunately parents can't attend assemblies.
  
- **School Invoices**

Reminders were sent home yesterday and parents are requested to settle accounts as soon as possible. Please contact the School Admin Manager, Vaani, or the Principa Judy Goodsell to discuss further if needed.
  
- **Education Week Open Day**

Virtual options are being considered to celebrate Education Week 2020. This year's theme is 'Learning Together', celebrating the achievements of students, staff and parents/carers during the past year that has seen education transformed into online learning for most students for 6 weeks during Terms 1 and 2.
  
- **Athletics Carnival**

It is still unknown whether restrictions on excursions and Inter-School sport will be lifted in Term 3.
  
- **Neutral Bay PS Learning Hub**

The Neutral Bay PS Learning Hub was included on the NBPS website to coordinate the grade online learning efforts. The site is still live and the school will continue to upload information to parents on it.
  
- **Kindergarten Enrolments 2021**
  - New enrolments fare now being accepted for Kindergarten students commencing in 2021. Enrolling your child in Term 2 assists the school to plan for Kindergarten numbers for next year. Please refer to our school website <https://neutralbay-p.schools.nsw.gov.au/about-our-school/enrolment.html> to book an enrolment phone interview time.
  - Due to social distancing, interviews will be held over the phone this term. Following the interview, parents/carers will be requested to bring their original enrolment form and documents, as well as a copy, to the school office to complete the process.

- The Kindergarten Parent Information Morning will be held on Thursday 20 August. This usually includes a school tour – options are being considered to hold this meeting virtually if social distancing restrictions limit our capacity to deliver the presentation.
- **OC Enrolments**  
OC Information for parents, including the NBPS presentation for Year 4 parents, is available on the NBPS website. Year 4 parents were sent information last week regarding changes to the process due to Covid 19.
- **Neutral Bay PS Upgrade**
  - NSW Schools Infrastructure are prioritising the planning of the upgrade to Neutral Bay Public School.
  - The proposed works involve an expansion of the school to provide more permanent teaching spaces and core facilities to meet enrolment growth.
  - NSW Schools Infrastructure will let parents and the community know more about the new school facilities as they develop the project.
  - They have invited the school community to share what's important to individual's as they develop the school design. For more information, and to take the survey, please click the following link:  
<https://www.schoolinfrastructure.nsw.gov.au/projects/n/Neutral-Bay-Public-School-upgrade.html>

The survey will be open for feedback until 7pm on 19 June 2020.
- **School Planning Process**  
The school will be looking at communicating and collaborating with the school parent/carer community in Term 3 to involve families in developing directions for the 2021-24 School Plan. Situational analysis will be carried out during Term 3 2020 which will involve members of the P & C, School Council and interested parents.
- **Thank you Sharmila and Welcome to Liz**  
The principal thanked Sharmila for her immense contribution to the school:  
  
"Tonight Sharmila Soorian is stepping down from her role in the P & C this year. Sharmila is the outgoing P & C President, and over the past 6 years or so she has put in an enormous effort and valuable service on the P & C Association Executive serving as Vice President and President. Sharmilas's strength of leadership has had a steadying influence on the school community and she is enormously respected by all.  
  
She is a genuinely committed to all the students, staff, parents and community members of Neutral Bay Public School and on behalf of the School Executive and staff we will miss your presence around the school. We appreciate all your hard work was always aimed at brightening our students' school life.  
  
We look forward to working with Liz Henry and congratulate her in her appointment tonight as P & C President of NBPS. Welcome to the role Liz."  
  
Sharmila noted that she had been involved for 10 years, with her oldest son now in year 10. She emphasised the very welcoming community at the school and was pleased to announce that Liz will be taking over the role and lead the P&C community. Sharmila wished everybody the best, and whilst sad, noted that she will still be around for another 6 months and is happy to help.

## 6. TREASURER'S REPORT

- It was noted that the canteen still has limited operations, resulting in lower revenue. It was also noted that any profit is funded back to the school canteen
- The uniform shop is operating as usual
- No further fundraising is expected but there is sufficient cash for the P&C operations

## 7. SCHOOL COUNCIL REPORT

- Kim Thompson and Rachel Partis came to end of their terms; new parent members are being elected in this meeting.
- The new staff representatives are Poppy Moir and Kate Murray
- There are ongoing discussions about additional traffic supervisors for the Ben Boyd Rd and Yeo Street crossings.

## 8. SUB COMMITTEE REPORTS

### a) UNIFORM SHOP

- Thanks to the office and the canteen staff for helping out with the orders
- Parents have asked how to return uniform if not allowed in school grounds – It was noted that parents can pass items on to teachers or give to kids to drop off. Also staff members can take them inside.
- There has been a cost increase for hats to cover increase which will be rounded up to \$20 per hat.

### b) EVENTS AND FUNDRAISING

- No updates for fundraising and events- Due to Covid-19 all events have been cancelled and it is expected that this will remain so for the remainder of the year.
- The Halloween Carnival is cancelled this year
- If things change and we will get back to normality, there could be events late in term 4.
- A sausage sizzle will be held for the last 2 days of the term when the canteen is closed

### c) BAND

- The school is hoping that band and strings will open up soon but currently there is no indication or update and the rehearsals are currently still on Zoom.
- It was noted that the current strings conductor has given notice that she is resigning. The school is in the process of finding a new conductor for strings and found a likely candidate who might start in term 3.

### d) CANTEEN

- There remains a limited menu of chicken strips, hot food and sushi until the end of the term
- Currently there are still no volunteers in canteen service

## OTHER BUSINESS

### • Councillor Positions

2 parent positions have been made available.

Two parent nominations have been received: Christine Comerford and Alice Lai – due to the numbers, there is no election needed. The P&C have endorsed the nominees who will be starting in June 2020.

### • Parent queries

A possible date is being arranged for the Canberra trip for Term 4

School playground closure

The reason of closure is because of a Health&Safety direction. The school needs to follow the direction of the department but hopes that they can re-open soon.

- **P&C positions**

Liz Henry is stepping down from her communication role to take up the president's position. Sarah Lally has been welcomed as new communications officer for the P&C

The president role is being handed over to Liz; the hand-over will be also done over the phone in the next few days and weeks.

There was no further business.

The next meeting is scheduled for 5<sup>th</sup> of August

The meeting closed at 8:20pm.

**SIGNED AS A TRUE RECORD**

CHAIR

DATE