

## NEUTRAL BAY PUBLIC SCHOOL

### P & C ASSOCIATION

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#### MINUTES OF P&C MEETING 8/18

HELD ON WEDNESDAY 12 DECEMBER 2018

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#### 1. WELCOME AND APOLOGIES

The President opened the meeting at 7.45 pm and welcomed attendees to the meeting.

**Attendance** – Sharmila Soorian (President and Chair), Michelle Jackson (Secretary), Jenny Spillane (Treasurer), Glen Giffen (Assistant Treasurer), Tim Hawes (Vice President), Vanessa Baumer-Rowley (Events and Fundraising), Peta Thomson (Communications co-ordinator), Karina Reay, Helen Williams, Alex Fransen, Jim Becker and Monica Gessner.

Staff – Judy Goodsell (Principal), Genevieve Carnegie (Deputy Principal), Kelly Lockhart (Deputy Principal).

**Apologies**– Alex Youroukelis Sanje Warner, Kate Juniper, Anita Alexander and Mat Campbell.

#### 2. MINUTES FROM PREVIOUS MEETING

**Motion (1):** That the minutes of the meeting held on 17 October 2018 be accepted as a true record of that meeting.

**Moved:** Jenny Spillane **Seconded:** Vanessa Baumer-Rowley. All agreed.

#### 3. BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETING

There was no business arising.

#### 4. CORRESPONDENCE

The meeting noted the receipt of an email from Sally Cameron of the Cammeray Public School P&C advising that a group of parents from that school had formed a committee to protect the interests of the school concerning the proposed Northern Beaches tunnel. Those members of the P&C interested in joining that group are to contact the President. The meeting noted that at this stage the proposed tunneling works did not appear to impact on our School.

#### 5. PRINCIPAL'S REPORT

##### NAPLAN Results

The Principal gave a presentation on the School's NAPLAN results and the meeting noted the following matters:

- Next year NAPLAN will be undertaken online and the tests will be adjusted to the students' individual performance.
- Overall the students performed well above the state average and against other like schools in grammar and punctuation
- Compared to 2017, Year 3 did not perform as strongly in numeracy and spelling compared to other like schools but performed well above the state average and other like schools in reading and writing.
- Year 5 performed well against other like schools in grammar and punctuation, numeracy and did particularly well in reading and spelling but did not perform as well against like schools in writing compared to 2017.
- Neutral Bay Public School has consistently outperformed other like schools since 2014.
- The School has focused on reading for the last 2 years and achieved improved results in reading.

- In 2019 the School will target numeracy and spelling for years K to 2 and writing and spelling for years 3 to 6.

## **6. TREASURER'S REPORT**

The meeting noted the following matters from the Treasurer's report:

- The Government has introduced a system of single touch payroll which requires employers to remit monies direct to the ATO.
- The single touch payroll system will apply to the P&C from 1 July 2019.
- The P&C currently operates 2 ledgers (canteen and uniform shop). Our auditors recommend that the P&C operate 1 ledger (the canteen ledger) and run the uniform shop employees through that ledger.
- The P&C currently has 3 employees.
- The Treasurer will implement the new system of operating 1 ledger next calendar year.

## **7. SCHOOL COUNCIL REPORT**

The meeting noted that at its last meeting the School Council discussed the results of the School survey and Before and After School care.

## **8. SUB COMMITTEE REPORTS**

### **a) UNIFORM SHOP**

The meeting noted the following matters concerning the Uniform Shop:

- Sarah Wilson-Brown has agreed to continue as the uniform shop co-ordinator next year on an unpaid basis.
- Sarah will be paid a bonus of \$200 as a thank you for the work she has put into the uniform shop.

### **b) EVENTS AND FUNDRAISING**

The meeting noted the following matters from the report from the Events and Fundraising Co-ordinator:

- Jane Stevens has agreed to nominate for the role of Events and Fundraising Co-ordinator as Vanessa Baumer-Rowley is stepping down from this role at the AGM.
- The current Events and Fundraising Co-ordinator is working with LJ Hooker Avenue Road which is interested in becoming a major sponsor.

### **c) BAND**

The meeting noted the following matters from the report of the Band Committee.

- The bands are holding their annual concert this Sunday
- The bands need a co-ordinator for concert and junior band.
- The tenor sax needs replacement.
- There was a discussion on the possibility of obtaining sponsorship to enable the band to purchase more instruments.

### **d) CANTEEN**

There was no report from the Canteen.

## **OTHER BUSINESS**

There was no other business.

The meeting closed at 8.25pm.

**SIGNED AS A TRUE RECORD**

CHAIR

DATE